



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
March 22, 2011
MINUTES

Meeting called to order at 9:05 AM

Present: Adam Alix, Todd Drew, Jeff Nieland, Corey Gordon, Mark Radtke, Jim Julius, Vince Maas, Bill Basler Sr.

Absent: Sue Nett, Pamela Captain, Ken Popelka, Brian Tungate

Approval of Minutes – Motion to approve minutes from the February 22, 2011 meeting made by C. Gordon second J. Nieland

A. Old Business

1. **EOEP Maps** – Jefferson Park Bathhouse – no updated information
2. **Recycle Truck Update (injury from Feb)** – J. Nieland stated that a vent has been adjusted and a block fabricated to allow the driver to stand without hyper extending his leg. Progress will be discussed in April.

B. New Business

1. **Monthly Safety Topic** – “*Pay attention to avoid infection*” was distributed and discussed. Topic covered blood borne pathogen precautions.
2. **Injury Review** – 1 injury was reported:
Employee lost balance while climbing off a ladder while working. Flashlight began to roll off top, employee attempted to grab the flashlight, lost his balance and fell injuring his calf muscle. Recommendation: Know your surroundings, secure tools to the ladder or on a tool belt.
3. **Other new items** – no additional items raised for discussion.

C. Training

1. **Status of Computer Trainings** – T. Drew informed T. Jacobson and J. Nieland regarding employees failing to put names on computer training which will result in them having to re-do items. T. Drew also reinforced requirement for all to complete.
2. **DPW/ Parks Lifting Training** – T. Drew stated that CVMIC wanted to research engineering controls prior to conducting training. Committee felt that the training should be done as planned. T. Drew to contact Ben Rank CVMIC

3. **Diversity Training** – T. Drew reminded attendees of the Diversity Training scheduled for May 3, 2011. Have all employees sign up. T. Drew to resend to Nieland. Jacobson and Maas
4. **Excavation Competent Person** – T. Drew discussed the training to be held at CVMIC in Brookfield. 10 employees currently scheduled however based on last meeting M. Radtke stated that this may need to be reduced. The decision was made to cut it back to 5 given the overtime cost. T. Drew reminded that there will be a non-competent person excavation training held in August.
5. **Other Training Suggestions**- V. Maas stated that he received a grant for a rigging training open to all Parks / DPW in either April or May more information will be provided.

D. Adjourn: Motion M. Radtke second J. Julius Meeting adjourned at 10:15am